

GAMBLING COMMISSION

GCM(16)04

Minutes of the meeting of the Board of Commissioners

Victoria Square House, Birmingham (Boardroom)

19 May 2016

Attendees: John Baillie
Stephen Cohen
Robin Dahlberg
Philip Graf (Chair)
Sarah Harrison
Alison Hastings
Walter Merricks
Trevor Pearce
Simone Pennie
Jonathan Scott
Catharine Seddon
Peter Teague

Apologies: Sarika Patel

In attendance: Anthony Lilley (Board adviser)
Graham Sharp (Board adviser)

Christine Belai (for item 6)
Paul Carpenter (for item 2 and 8)
Brad Enright (for item 7)
Sarah Gardner
Ben Haden
Sue Harley
Chris Harper (for item 6)
Paul Hope (for item 7 and 8)
Cyrrian Macrae (for item 9)
Neil McArthur
Sharon McNair (for item 2)
Michael Mitchell (for item 2)
Marianne Smee (notes)
Nick Tofiluk
Helen Venn (for item 8)

Declarations of Interest: No interests were declared.

Item 1: Minutes and action points of the last meeting

1. The minutes of the meeting held on 7 April were approved subject to minor drafting changes.

2. The rolling actions were reviewed and updated.

Item 2: Report from the Chief Executive: GCP(16)26

3. The Chief Executive introduced the report and provided the Board with an update on current issues including:
 - Key operational issues
 - Key operational and regulatory activity
 - Re-design of Gambling Commission website.
4. The Board noted the report.

Item 3: Resolution to approve revised membership of advisory committees: GCP(16)29

5. The Board approved the revised memberships.

Item 4: Review of Delegated Authority Policy: GCP(16)30

6. The paper outlined the proposed changes to the Delegated Authority Policy.
7. The Board approved the revised Delegated Authority Policy.

Item 5: Change Programme – Outcomes and Benefits: GCP(16)31

8. The Director – National Lottery programme introduced the paper outlining the proposed vision, scope, priorities and budget for the programme.
9. The Board noted the report and endorsed the recommendations.

Item 6: NL enforcement: GCP(16)32

10. The stand in Chair of the National Lottery committee introduced the paper which outlined the recommendations of the Committee following an investigation by officials.
11. The Board endorsed the recommendations.

Item 7: Gambling review preparations: GCP(16)33

12. The Programme Director – Consumer Programme introduced the paper which set out the Commission's preparations ahead of the review.
13. The Programme Director – Consumer Programme outlined the proposed next steps and confirmed that a more detailed timeline for engagement with the Board would be produced when the timetable for the gambling review was clearer.
14. The Board noted the report.

Item 8: Update on the pilot annual assurance statement (AAS) project: GC(16)34

15. The Senior Manager – Compliance introduced the paper which sort to provide the Board with an update on the pilot.
16. The Board noted the report and provided a steer on areas requiring further exploration.

Item 9: Draft annual report and accounts: GCP(16)36

17. The Board reviewed the draft of the draft annual report and accounts and suggested a number of drafting changes.
18. The Audit Committee will sign off the final annual report and account at the next meeting in June.

Item 10: Emerging products – next steps: GCP(16)35

19. This item was deferred to the June Board meeting.

Item 11: Report from the Audit Committee

20. The Chair of the Audit Committee provided the Board with a summary of the key issues discussed at the meeting held the day before.
21. The Committee had also discussed information security, risk management and progress to complete internal audit recommendations
22. The Board noted the report.

Item 12: Financial report: GCP(16)37

23. The Board noted the report.

Item 13: Report from the Remuneration Committee

24. The Chair of the Remuneration Committee provided the Board with a summary of the key issues discussed at the meeting held earlier in the day.
25. The Board noted that the Chief Executives objectives had been agreed and that the People Strategy would be published at the end of the month.

Item 14: Update from the National Lottery Committee

26. The Director – National Lottery programme provided the Board with a summary of operational issues.
27. The Board noted the update.

Item 15: AOB

28. There was no other business.