

Dear casino operator

Deadline for Section 19 certificate holders almost reached

I would like to thank you for all your efforts in submitting applications to meet the 31 December 2009 deadline for Section 19 certificate holders to hold Personal Management Licences (PML) and Personal Functional Licences (PFL).

Unless they applied before 31 August 2009, any employee who has not applied for and been granted a personal licence by 31 December 2009 will be unable to continue to undertake any duties for which a personal licence is required after that date. They will not be able to resume their full duties at least until they have applied for and been granted a new personal licence.

While we are confident that the majority of active Section 19 certificate holders have applied for a personal licence we suspect a small number of people have yet to do so. As a precaution we are therefore writing to ask you to ensure that your employees who are section 19 certificate holders are aware of the need to apply for a PML or PFL.

We will do our best to ensure that any applications received from existing Section 19 holders between now and 31 December 2009 are determined in a timely manner. However employees should understand that if they fail to make their application immediately they are very likely to be unlicensed on 1 January 2010.

Please note that:

Personal Management Licence (PML) is required by any individual responsible for any of the key management functions (regardless of their actual job title) such as marketing and commercial development or regulatory compliance, for example, a casino manager.

Personal Functional Licence (PFL) is required by any individual performing any of the operational functions which would allow them to influence the outcome of gambling or any function relating to the receiving or paying of money in connection with gambling.

Further information is available on our website but in the meantime if you have any further questions then please contact the Commission via email at info@gamblingcommission.gov.uk or by calling us on (0121) 230 6666.

Yours sincerely

Peter Costello
Licensing Manager